

The Intergenerational Schools (The Intergenerational School, Near West Intergenerational School, Lakeshore Intergenerational School)

**Student Transportation Management Policies**

The school bus driver has authority and/or responsibility to maintain control of the students while they are on the bus, at the bus stop, or in traffic areas on the School's grounds.

Drivers and bus aides must have access to appropriate information about the child to the degree that such information might affect safe transportation and medical well-being. This information must be readily accessible in the School office. All such information is strictly confidential.

It is the responsibility of each school bus driver to complete and document a daily pre-trip inspection of the school bus before transporting students.

All eligible students for transportation shall receive training on the following list of items. The student shall:

- (1) Arrive at the bus stop before the bus is scheduled to arrive.
- (2) Wait in a location clear of traffic and away from the bus stops.
- (3) Behave at the school bus stop so as to not threaten life, limb, or property of any individual.
- (4) Go directly to an available or assigned seat so the bus may safely resume motion.
- (5) Remain seated keeping aisles and exits clear.
- (6) Observe classroom conduct, or the bus conduct established by School administrators, or their designee, and Provider, and obey the driver promptly and respectfully.
- (7) Not use profane language.
- (8) Refrain from eating and drinking on the bus except as may be required and approved by the School administrator, or their designee, for medical reasons.
- (9) Not use nicotine products on the bus.
- (10) Not have alcohol or drugs in their possession on the bus except for prescription medication required for a student.
- (11) Not throw or pass objects on, from or into the bus.

- (12) Carry on the bus only objects that can be held in their laps. Any equipment that cannot be held by passengers on their laps must comply with the requirements set forth in General Rules (H) as outlined above.
- (13) Leave or board the bus at locations to which they have been assigned unless they have parental and administrative authorization to do otherwise.
- (14) Not put head or arms out of the bus windows.

**Suspension, expulsion or immediate removal from bus**

The superintendent, superintendent's designee, or school principal are authorized to suspend or remove students from school bus riding privileges. If a student's bus riding privilege is suspended, that suspension may include bus suspension for field trips and extra-curricular activities. A suspension of bus riding privileges will be for a length of time deemed appropriate at the School's discretion for the violation of School or bus rules pertaining to student transportation. Any student will receive notice of an intended suspension and an opportunity to appear before School administrator, or their designee, before a suspension is imposed.

A student immediately removed from transportation must be given notice as soon as practicable of a hearing which must be held within seventy-two hours of the removal. The notice shall also include the reason for removal. Immediate removal is authorized when the student's presence poses a danger to persons or property or a threat to the safe operation of the school bus. Length of time removed from ridership shall be in accordance with policies of the school bus owner.

School bus drivers shall report in writing to the School administrator, or their designee, all rule violations or conduct that may justify immediate removal, suspension or expulsion.

This policy does not preclude the substitution of discipline in accordance with the School's then current Family Handbook.