



February 26, 2020

BOARD RESOLUTIONS

At the Regular Meeting of the Board of Directors of Lakeshore Intergenerational School on **February 26, 2020** following resolutions were proposed and approved by the board:

WHEREAS the mission of Lakeshore Intergeneration School is to connect, create, and guide a multigenerational community of lifelong learners and spirited citizens as they strive for academic excellence;

Consent Agenda

WHEREAS as a Public Charter School in the State of Ohio, and in accordance with Board policy, the Board of Directors must review and approve all Minutes, Personnel Actions that were not named specifically in the prior approved budget, Contract Actions and Expenses over \$25,000, Out of State travel, and transactions between Intergenerational Schools;

IT IS THEREFORE RESOLVED that Lakeshore Intergenerational School Board has reviewed and approves the following:

a. November 19, 2019 Minutes

b. Personnel and Human Resource Resolutions

New Letters of Hire

- **Julie Sable**, Long-Term Substitute, at a daily rate of \$110/day. As needed, school year position to be paid 100% from General Fund. Non-exempt budgeted position.
- **Ken Tyus**, Building Substitute, at a daily rate of \$110/day. As needed, school year position to be paid 100% from General Fund. Non-exempt budgeted position.

Supplemental Letters of Hire

Spring Tutoring effective January 21, 2020, at a rate of \$25/hr. To be paid from Title I funds (572) Not to exceed \$1500 per teacher for the year, Non-Exempt

- Andrew DelRosso
- Ryann Evert
- Jennifer Furlong
- Abbie King
- Anne Miano
- Laurianne Ponsart

Leave of Absence

- **Lauren Padurean**, Maternity Leave, Effective Jan. 6, 2020-March x, 2020.

c. Health, Dental, Vision Insurance: Employee Contribution Percentage

d. Contract Action

- **Cathy Whitehouse** to serve as Special Projects Advisor to Lakeshore Intergenerational School from Jan. 1, 2020 through June 30, 2020.
- **NEOnet** to provide access, transport, and filtering of Internet for a five-year period effective July 1, 2020 to July 31, 2025. Budgeted expense not to exceed \$28,200 per year. To be paid from General Fund and offset by the annual federal E-rate subsidy (approximately 86% to 90% of annual cost).
- **Docu-Sign Inc.**, to provide the ability to obtain electronic signatures from staff and various stakeholder on important documents. Contract effective February 23, 2020 to February 23, 2021. Budgeted expense not to exceed \$4,830.00 split equally between the three school (Lakeshore to pay \$1,610.00). To be paid 100% from General Funds.
- e. **HB21 Verification of Residency Monthly Report for January and February**
 - Six (6) student addresses were verified using voter registration. All three were validated. Three were verified in January. Three were verified in February.
 - There are currently two (2) flags due to incorrect designation of resident district in EMIS in January 2020 or February 2020.
- **Declaration on Summer Breakfast and Lunch Program**
 - Due to lack of scale in participation and other financial constraints the school will not offer free breakfast and/or lunch to the community at large during the summer of 2020. It will direct interested parties to other local agencies via flyers, social media, and Jupiter (parent communication program).
- f. **CMSD Sponsorship Application**
 - Intent to submit Lakeshore Intergenerational School's application for transfer of sponsorship to the Cleveland Metropolitan School District.

Education and Enrollment Action

IT IS THEREFORE RESOLVED that The Intergenerational Board has reviewed and approves the following:

- a. **Purchase over \$25,000**
 - i. Proposal to Increase Reading Achievement (Value Add)
 - 1. "Fountas and Pinnell Guided Reading" gives teachers both books and lessons to use with the students that connects with the reading assessment already consistently used at Lakeshore. This is a non-budgeted expense of \$30,000 to be paid out of Lakeshore's School Quality Improvement Grant.
- b. **Racial and Ethnic Balance Presentation**
 - i. The Board has reviewed the Ethnic and Racial Balance of the School as it relates its neighboring community.

Finance Action

IT IS THEREFORE RESOLVED that Lakeshore Intergenerational Board has reviewed and approves the following:

- a. **November Financials**
- b. **December Financials**
- c. **January Financials**

Governance Actions

IT IS THEREFORE RESOLVED that Lakeshore Intergenerational Board has reviewed and approves the following:

WHEREAS a Public Charter School in the State of Ohio, and according to Lakeshore Intergenerational School Code of Regulations, the Governing Authority must approve the election of all Board Members and Board Officers

WHEREAS the Lakeshore Intergenerational School Board is grateful for Mark Saffran's years of leadership, dedication and service to the students, families, staff and Board members;

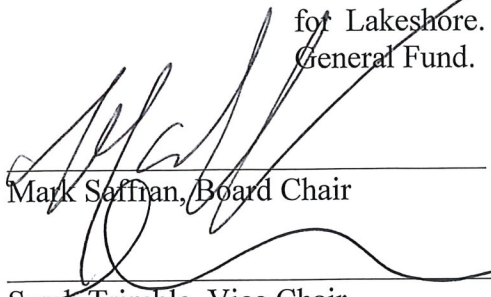
IT IS THEREFORE RESOLVED that Lakeshore Intergenerational School Board has reviewed and approves the following:

- a. **Resignation of Mark Saffran, as Board Chair**, effective at the close of the February 26, 2020 meeting.
- b. **Sarah Trimble** was nominated and approved to serve as the Lakeshore Intergenerational School Board Chair with a term beginning at the close of today's meeting (February 26, 2020) through June 30, 2021


WHEREAS this Board has discussed and expressed a desire to engage with an outside expert in the area of Equity Education and Training and the Governance Advisory Council has endorsed the proposed program for its members and leadership:

IT IS THEREFORE RESOLVED that Lakeshore Intergenerational Board has reviewed and approves the following:

- c. **Equity and Inclusion Board and Leadership Training Contract**
 - i. "Moving Toward Equity Series" 4 1-hour sessions facilitated by the Equius Group LLC not to exceed \$5,500 to be split 4 ways, evenly between the three schools and Friends of Intergenerational Schools, for a total of \$1,375 for Lakeshore. This is a non-budgeted expense, to be paid out of the General Fund.


Mark Saffran, Board Chair

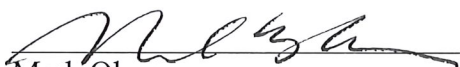

Sarah Trimble, Vice Chair


Lynn Carpenter, Vice Chair

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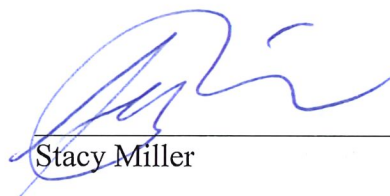

Erica Adlakha, Secretary

Bob Nicolay



Mark Olson

Tiffany Brazelton



Stacy Miller

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Certificate Of Completion

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Source Envelope:

Document Pages: 4

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Erica Adllakha

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Viewed: 2/28/2020 2:12:05 PM

Signed: 2/28/2020 2:12:20 PM

Electronic Record and Signature Disclosure:

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In Person Signer Events

Signature

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Editor Delivery Events

Status

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Agent Delivery Events

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Intermediary Delivery Events

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Certified Delivery Events

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Timestamp

Carbon Copy Events

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Witness Events

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Notary Events

Signature

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Timestamps

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Certified Delivered

Security Checked

2/28/2020 2:12:06 PM

Signing Complete

Security Checked

2/28/2020 2:12:20 PM

Completed

Security Checked

2/28/2020 2:12:20 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

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Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact LakeShore School:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: rhanni@lakeshoreschool.org

To advise LakeShore School of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at rhanni@lakeshoreschool.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from LakeShore School

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to rhanni@lakeshoreschool.org and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with LakeShore School

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to rhanni@lakeshoreschool.org and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum

Enabled Security Settings:	Allow per session cookies
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** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify LakeShore School as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by LakeShore School during the course of my relationship with you.



February 26, 2020

BOARD RESOLUTIONS

At the Regular Meeting of the Board of Directors of Near West Intergenerational School on **February 26, 2020** following resolutions was proposed and approved by the board:

WHEREAS the mission of Near West Intergeneration School is to connect, create, and guide a multigenerational community of lifelong learners and spirited citizens as they strive for academic excellence;

Consent Agenda

WHEREAS as a Public Charter School in the State of Ohio, and in accordance with Board policy, the Board of Directors must review and approve all Minutes, Personnel Actions that were not named specifically in the prior approved budget, Contract Actions and Expenses over \$25,000, Out of State travel, and transactions between Intergenerational Schools;

IT IS THEREFORE RESOLVED that Near West Intergenerational School Board has reviewed and approves the following:

a. November 19, 2019 Minutes

d. Personnel and Human Resource Resolutions

- **Kenneth Tyus**, Assistant Teacher, at a pro-rated salary of \$17,114.75. Effective December 2, 2019 to June 30, 2020. Full time, school year position to be paid 100% from General Fund. Non-exempt budgeted position.
- **Amelia Howard**, Building Substitute, at a daily rate of \$100 per day served. Effective December 5th, 2019 through June 30, 2020. Budgeted position to be paid 100% from General Fund.

e. Health, Dental, Vision Insurance: Employee Contribution Percentage

f. Contract Actions

- **Cathy Whitehouse** to serve as Special Projects Advisor to Near West Intergenerational School from Jan. 1, 2020 through June 30, 2020.
- **NEOnet** to provide access, transport, and filtering of Internet for a five-year period effective July 1, 2020 to July 31, 2025. Budgeted expense NOT to exceed \$28,200 per year. To be paid from General Fund and offset by the annual federal E-rate subsidy (approximately 86% - 90% of annual cost).
- **Docu-Sign Inc**, to provide the ability to obtain electronic signatures from staff and various stakeholder on important documents. Contract effective February 23, 2020 to February 23, 2021. Budgeted expense not to exceed

\$4,830.00 split equally between the three school (Near West to pay \$1,610.00). To be paid 100% from General Funds.

g. Out of State Travel Resolution

- **Molly Mizisin, Andres Perez-Charneco, Sarah Tribuzzo, Jordan Macey, and Emmet O'Melia**, to travel as chaperones on the 8th Grade Trip to Washington DC, March 20th, 2020 through March 23rd, 2020. All expenses budgeted and to be paid from General Fund and/or projected fundraising.

h. HB 21 Verification of Residency Monthly Report for January and February 2020

- Three (3) student addresses were verified using recently obtained proofs of residency in the month of January 2020.
- There are currently zero 0 flags due to incorrect designation of resident district in EMIS in January 2020 or February 2020.
- Three (3) student addresses were verified using recently obtained proofs of residency collected in month of February 2020

i. Declaration on Summer Breakfast and Lunch Program

- Due to lack of scale in participation and other financial constraints the school will not offer free breakfast and/or lunch to the community at large during the summer of 2020. It will direct interested parties to other local agencies via flyers, social media, and Jupiter (parent communication program).

Education and Enrollment Actions

IT IS THEREFORE RESOLVED that Near West Intergenerational Board has reviewed and approves the following:

a. Purchase over \$25,000

i. Proposal to Increase Reading Achievement (Value Add)

- 1.** “Fountas and Pinnell Guided Reading” gives teachers both books and lessons to use with the students that connects with the reading assessment already consistently used at Near West. This is a non-budgeted expense of \$30,000 to be paid out Quality Schools Funding.

b. Racial and Ethnic Balance Presentation

- i.** The Board has reviewed the Ethnic and Racial Balance of the School as it relates its neighboring community.

Finance Action

IT IS THEREFORE RESOLVED that Near West Intergenerational Board has reviewed and approves the following:

a. November Financials

- b. December Financials
- c. January Financials

Governance Action

IT IS THEREFORE RESOLVED that Near West Intergenerational Board has reviewed and approves the following:

WHEREAS a Public Charter School in the State of Ohio, and according to Near West Intergenerational School Code of Regulations, the Governing Authority must approve the election of all Board Members and Board Officers

WHEREAS the Near West Intergenerational School Board is grateful for Mark Saffran's years of leadership, dedication and service to the students, families, staff and Board members;


IT IS THEREFORE RESOLVED that Near West Intergenerational School Board has reviewed and approves the following:


- **Resignation of Mark Saffran, as Board Chair**, effective at the close of the February 26, 2020 meeting.
- **Sarah Trimble** was nominated and approved to serve as the Lakeshore Intergenerational School Board Chair with a term beginning at the close of today's meeting (February 26, 2020) through June 30, 2021

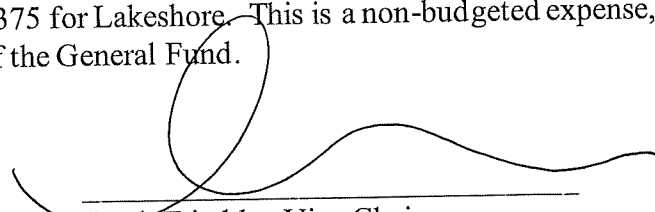
WHEREAS this Board has discussed and expressed a desire to engage with an outside expert in the area of Equity Education and Training and the Governance Advisory Council has endorsed the proposed program for its members and leadership:

IT IS THEREFORE RESOLVED that Near West Intergenerational Board has reviewed and approves the following:

- **Equity and Inclusion Board and Leadership Training Contract**
 - "Moving Toward Equity Series" 4 1-hour sessions facilitated by the Equius Group LLC not to exceed \$5,500 to be split 4 ways, evenly between the three schools and Friends of Intergenerational Schools, for a total of \$1,375 for Lakeshore. This is a non-budgeted expense, to be paid out of the General Fund.


Mark Saffran, Board Chair


Lynn Carpenter, Vice Chair


Sarah Trimble, Vice Chair

DocuSigned by:


Erica Adlakha, Secretary

Mark Charvat

Tiffany Brazelton

Mark Olson

DocuSigned by:



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Molly Wimbiscus

Bob Nicolay

Stacy Miller



THE
Intergenerational
SCHOOLS
A COMMUNITY OF LIFELONG LEARNERS

February 26, 2020

BOARD RESOLUTIONS

At the Regular Meeting of the Board of Directors of The Intergenerational School on **February 26, 2020** following resolutions were proposed and approved by the board:

WHEREAS the mission of The Intergenerational School is to connect, create, and guide a multigenerational community of lifelong learners and spirited citizens as they strive for academic excellence;

Consent Agenda

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IT IS THEREFORE RESOLVED that The Intergenerational School Board has reviewed and approves the following:

- a. **November 19, 2019 Minutes**
- b. **Health and Safety Policy Review**
- c. **MOU with The National Teachers College effective January 13, 2020**
- d. **Health, Dental, Vision Insurance: Employee Contribution Percentage**
- e. **Contract Action**
 - **Cathy Whitehouse** to serve as Special Projects Advisor to The Intergenerational School from Jan. 1, 2020 through June 30, 2020.
 - **NEOnet** to provide access, transport, and filtering of Internet for a five-year period effective July 1, 2020 to July 31, 2025. Budgeted expense to not exceed \$28,200 per year. To be paid 100% from General Funds and offset by the annual federal E-rate subsidy (approximately 86% to 90% of annual costs).
 - **Docu-Sign Inc.**, to provide the ability to obtain electronic signatures from staff and various stakeholder on important documents. Contract effective February 23, 2020 to February 23, 2021. Budgeted expense not to exceed \$4,830.00 split equally between the three school (TIS-East to pay \$1,610.00). To be paid 100% from General Funds.
- f. **Out of State Travel Resolution**
 - **Matt Cox, Laney Koch, Josh Foerst, and Carly Overly**, to travel as chaperones on the 8th Grade Trip to Detroit, MI, from March 19th to 20th, 2020. All expenses budgeted and to be paid from General Fund and/or projected fundraising.
- g. **HB 21 Verification of Residency Monthly Report for January and February 2020**
 - Three (3) student addresses were verified using voter registration for the month of January. All three (3) were validated.

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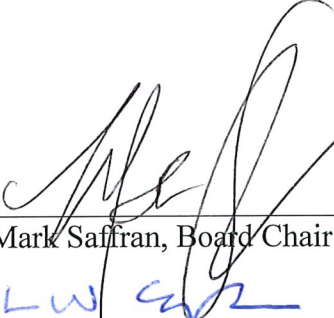
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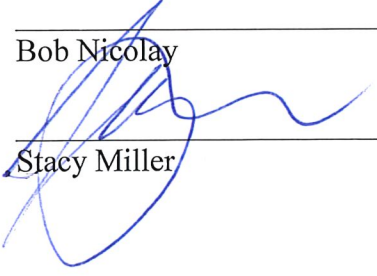
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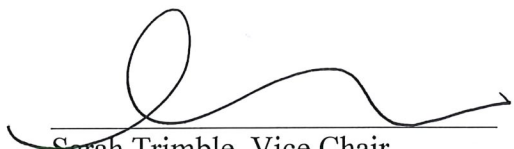

Mark Saffran, Board Chair


Lynn Carpenter, Vice Chair

Tiffany Brazelton

Bob Nicolay


Stacy Miller


Sarah Trimble, Vice Chair

Erica Adlakha, Secretary


Lee Trotter


Mark Olson

