

Intergenerational Schools

Board of Directors Regular Meeting

Held Jointly with TIS, LIS & NWIS

Wednesday May 29, 2019 at 6pm

Near West Intergenerational School



THE
**Intergenerational
SCHOOLS**

A COMMUNITY OF LIFELONG LEARNERS

Board Attendance:	NWIS	TIS	LIS
Mark Saffran	Present	Present	Present
Erika Adlakha		Present	
Lynn Carpenter	Present		
Mark Charvat	Present		
Jonathan Holody			Present
Stacy Miller			Present
Bob Nicolay		Present	
Mark Olson			Present
Sarah Trimble	Present		
Lee Trotter		Present	
Molly Wimbiscus	Present	Present	Present
	5/5	5/5	6/6

Staff:	Organization
Brooke King	Executive Director, IGS
Molly Toussant	Director of Education, IGS
Sarah Wiersma	Director of Network Operations, IGS
Andres Perez-Charneco	Director of Operations, NWIS
April Maimone	Principal, NWIS
Shawn Hallowell	Assistant Principal, NWIS
Robin Bartley	Principal, LIS
Guests:	Organization
Jeff Jaroscak	ESCLEW, TIS Sponsor
Matt Rado	CMSD, NWIS Sponsor
Maureen Businger	ODE, LIS Sponsor

Meeting was officially called to order at 6:07 pm by Mark Saffran, Board Chair.

1. Public Comment

- No public comment

2. Governance

Sarah Trimble

- All school boards are still accepting nominations for either the board or any of the advisory groups for the 19/20 school year. Nominations will be open until June 7. Candidates will be approved at the June meeting. Only under special circumstances would a candidate be immediately elected to a board. The procedure is to have a candidate serve on an advisory group for 3 months before joining the board.
- Nomination for Erica Adlakha to be elected to the TIS School Board
Motion to approve Erica Adlakha to TIS Board as Vice Chair:
TIS: Motion by Lee Trotter; Seconded by Bob Nicolay **Motion passes unanimously**
- Erica Adlakha will resign from the LIS to serve solely on the TIS board.
- Michael Swearengen has resigned from the TIS board.
- Ms. Trimble presented the proposed 2019-2020 school calendar. She explained to the board that we will only be meeting nine times next school year instead of the customary 10.

Motion to approve the 2019-2020 School Board Calendar:

LIS: Motion by Jonathan Holody; Seconded by Mark Olson **Motion passes unanimously**

TIS: Motion by Bob Nicolay; Seconded by Erica Adlakha **Motion passes unanimously**

NWIS: Motion by Lynn Carpenter; Seconded by Mark Charvat **Motion passes unanimously**

3. Consent Agenda (all requiring action)

Mark Saffran

- a. **April 24, Board Minutes**
- b. **Contract Actions**
 - i. **TIS/NWIS/LIS—Total Education Solutions (TES)**
 - ii. **TIS/NWIS/LIS—Collective Reach**
 - iii. **TIS/NWIS/LIS—Connect**
 - iv. **TIS/NWIS/LIS—Power School**
- c. **Education Policy Revision (TIS/NWIS/LIS)**
 - i. **Career Advising Policy**
 - ii. **Missing and Absent Child Policy**
 - iii. **Toxic Hazard and Asbestos Policy**
 - iv. **Tobacco Policy**
- d. **Personnel Actions**
- e. **HB 21 Verification of Residency Monthly Report**
- f. **Human Resources Policy Amendment (Salary Deduction Policy)**

Motion to approve Consent Agenda items:

LIS: Motion by Stacy Miller; Seconded by Jonathan Holody **Motion passes unanimously**

TIS: Motion by Erica Adlakha; Seconded by Lee Trotter **Motion passes unanimously**

NWIS: Motion by Lynn Carpenter; Seconded by Sarah Trimble **Motion passes unanimously**

4. School Leadership Reports

April Maimone

- a. Ms. Maimone presented a Power Point that highlighted the many school events that took place in May. She spoke about the improved AIR testing score and how they will be working closely with any student that did not pass the 3rd grade reading guarantee.
Ms. Maimone talked about the plans for the summer. Teachers will be attending a writing workshop and there will updates in technology in the classrooms.

5. Partner Message

Jeff Jaroscak/Matt Rado/Maureen Businger

- a. Dr. Jaroscak referred the board to the monthly newsletter that is sent out. He conducted May's site visit and is working with the principal to tweak their performance goals so they are more attainable. The way the goals are set up now they are unable to disaggregate the data.
- b. Mr. Rado briefly explained CMSD's strategic plan and their beginning plans for buildings, enrollment, and programs. He encouraged the board to visit the Quality Schools website to see the plan in detail. Mr. Rado reminded the board that LIS and TIS will need to renew their Cleveland Partnership Agreement in June and that there are new requirements going into this agreement.
- c. Ms. Businger was filling in for Ms. Woods. She stated that during her site visit to LIS she found they had a great culture. She currently had no report on compliance.

6. Model Leadership Report

Brooke King/Molly Toussant

- a. Ms. Toussant introduced Shawn Hallowell as the new LIS Principal. She reviewed Mr. Hallowell's history and the IGs. She also explained to the board the process that was followed to select the new Principal and the process that will be followed to select a new Assistant Principal at TIS and NWIS. Ms. Toussant also thanked Robin Bartley for her years of service at the IGs and luck with her future endeavors.
Ms. Toussant then reviewed the Educational Goals from the strategic plan and the progress thus far.
- b. Ms. King presented a power point presentation and explained the CMSD long term planning process and how that will affect the schools going forward. She then reviewed the budget proposal from the State and how the proposed increase in funding could positively impact the schools' budgets. She did explain that the budgets being pass at this meeting do not reflect the proposed increase by the state.
Ms. King then gave an update on the Strategic Plan and the tactics that have been completed.

7. Executive Committee Report

Mark Saffran/Brooke King

- a. Ms. King presented the renewal ODE Contract for LIS.

Motion to approve the LIS/ODE Sponsor Contract:

LIS: Motion by Mark Olson; Seconded by Molly Wimbiscus **Motion passes unanimously**

8. Transition Task Force and Advancement

Molly Wimbiscus/Mark Charvat

- a. Mr. Charvat reviewed the progress of the transition of IGCle and the IGs being two separate entities in reporting structure to the merger of one entity reporting to the Executive Director. There was a brief discuss in modifying the by-laws.

Motion to approve Brooke King as CEO of Intergenerational Cleveland:

LIS: Motion by Mark Olson; Seconded by Stacy Miller **Motion passes unanimously**

TIS: Motion by Lee Trotter; Seconded by Erica Adlakha **Motion passes unanimously**

NWIS: Motion by Sarah Trimble; Seconded by Lynn Carpenter **Motion passes unanimously**

There was much discussion surrounding the process of choosing Ms. King as the CEO and how that was communicated to the board as whole before the decision was brought before a vote.

9. Finance

Brooke King

- a. Ms. King briefly review the financials which are showing a loss but are still within a positive range.

Motion to approve April Financials:

LIS: Motion by Stacy Miller; Seconded by Jonathan Holody **Motion passes unanimously**

TIS: Motion by Bob Nicolay; Seconded by Molly Wimbiscus **Motion passes unanimously**

NWIS: Motion by Mark Charvat; Seconded by Lynn Carpenter **Motion passes unanimously**

Motion to approve the Five Year Forecast:

LIS: Motion by Stacy Miller; Seconded by Mark Olson **Motion passes unanimously**

TIS: Motion by Lee Trotter; Seconded by Erica Adlakha **Motion passes unanimously**

NWIS: Motion by Mark Charvat; Seconded by Lynn Carpenter **Motion passes unanimously**

Motion to approve the operation budget for the 19/20 school year:

LIS: Motion by Mark Olson; Seconded by Molly Wimbiscus **Motion passes unanimously**

TIS: Motion by Bob Nicolay; Seconded by Lee Trotter **Motion passes unanimously**

NWIS: Motion by Lynn Carpenter; Seconded by Molly Wimbiscus **Motion passes unanimously**

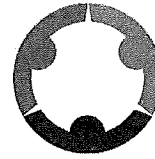
Meeting adjourned at 8:07 pm

Next Regular Board Meeting Scheduled

Tuesday June 25, 2019 at 6:00pm at Lakeshore Intergenerational School

Minutes prepared by Sarah Wiersma, Director of Network Operations: _____

Signed by Mark Saffran Board Chair: _____



THE
Intergenerational
SCHOOLS
A COMMUNITY OF LIFELONG LEARNERS

June 25, 2019

BOARD RESOLUTIONS

At the Regular Meeting of the Board of Directors of The Intergenerational School on **June 25, 2019** following resolutions was proposed and approved by the board:

WHEREAS the mission of The Intergenerational School is to connect, create, and guide a multigenerational community of lifelong learners and spirited citizens as they strive for academic excellence;

Consent Agenda

WHEREAS as a Public Charter School in the State of Ohio, the Board of Directors must review and approve all Minutes, Contract Actions, any Out of State travel, Expenses over \$25,000, and transactions between Intergenerational Schools;

IT IS THEREFORE RESOLVED that The Intergenerational School Board has reviewed and approves the following:

- a. **May 29, 2019 Minutes**
- b. **Renewal of Current Contracts; the Board authorizes Brooke King to enter into renewal agreements with the following vendors, to be ratified at the next Board meeting**
 - **Preferred Foods (Renewal)**, for the procurement, preparation, and service of student breakfast and lunch as part of the National School Lunch Program. Not to exceed \$111,865 in the 19-20 SY. Budgeted expenses to be paid 100% from General Funds.
 - **FIT Technologies (Renewal)**, for the delivery and service of informational technology service and computer helpdesk for the 19-20 SY. Contract to be held by Intergenerational Cleveland and costs split across the three Intergenerational Schools (NWIS, LIS, TIS). Budgeted expense not to exceed \$19,800 per school for the 19-20 SY. To be paid 100% from General Funds.
 - **McDonnell & Associates (Renewal Contract)**, maintaining, with the possibly of expanding, Data Services and state reporting, and eliminating Compliance Services. Not to exceed \$20,000, to be paid from general funds.
 - **Mangen & Associates (Renewal Contract)**, maintaining financial and accounting services and reporting, with the possibility of eliminating some data reporting services (to be assumed by McDonnell & Associates). Not to exceed \$60,000, to be paid from general funds.

- **O'Neill Insurance (Renewal)**, providing a package policy, umbrella policy, and flood insurance policy, provided by O'Neill with coverage through Markel Insurance. Not to exceed \$7,990.00 per school for the 19/20 SY. To be paid 100% from General Funds. As well as a student accident policy through O'Neill Insurance not to exceed \$650.00 per school for the 19/20 SY and to be paid 100% from General Funds.
- **Tommie Fowler (Renewal)**, for quarterly deep cleans of all four floors of the school. The amount paid should not exceed \$6,800 or \$1,700 per deep clean for the 2019-2020 school year.
- c. **2019-2020 Family Handbook**
- d. **2019-2020 Staff Handbook**
- e. **2019-2022 Agreement with the Cleveland Metropolitan School District**
- f. **Personnel Actions**
 - **Amendment to 18-19 Letter of Hire**
 - a. Telissa Teets, **Assistant Principal**, to have contract extended 4.5 days (from July 1 to July 5) to compensate her for unused 4.5 vacation days. Total amount not to exceed \$1,272.74. Paid with general funds. This is not a budgeted expense.
 - **Resignations**
 - a. Rachael Miller, **PE Teacher**, resigned effective June 2nd, 2019.
 - b. Earl Ingram, **PE Teacher**, resigned effective June 2nd, 2019.
 - **Supplemental Contracts for the 18-19 School Year**
 - a. Stipend for assisting Director of Education in the 18-19 Assessment Task Force. To be paid 100% from General Funds in the 18-19 school year. Not a budgeted expense. Total stipend not to exceed \$125.
 - Mary Colan,
 - Elizabeth Morris
 - Lauren Funk
 - b. Constance Sylvester, **Summer Tutor**, at an hourly rate of \$25/hr., for no more than 2 hours/day for a 5-day period from June 24-28, 2019. Not to exceed \$250. To be paid 100% from General Funds in the 18-19 school year. Not a budgeted expense.
 - **Supplemental Contracts for the 19-20 School Year**
 - a. Constance Sylvester, **Summer Tutor**, at an hourly rate of \$25/hr., for not more than 2 hours/day for an 8-day period from July 1-11, 2019. Not to exceed \$400. To be paid 100% from Title I Funds in the 19-20 school year. Budgeted expense.
 - b. Telissa Teets, **Summer Tutor**, at an hourly rate of \$25/hr., for no more than 2 hours/day for a 1-day period on July 12, 2019. Not to exceed \$100. To be paid 100% from Title I Funds in the 19-20 school year. Budgeted expense.
 - **New Contracts and Letters of Hire for 19-20 School Year**

All are budgeted expenses to be paid from General Funds unless otherwise specified. All benefits applied per Board policy.

 - a. Rachael Dmytriw, **Teacher**, at a salary of \$38,000
 - b. Stephanie Labovitz, **Intervention Specialist**, at a salary of \$46,028.64

- c. Somadina Iworisha, **Assistant Principal**, at a salary of \$58,000 (pro-rated to \$52,780 with a start date of July 22nd, 2019 and pre-approved unpaid days after Vacation use in Dec. '19 - Jan. '20)
- d. Telissa Teets, **Teacher**, at a salary of \$64,269.83
- e. Brittany Mylant, **Educational Aide**, at an hourly rate of \$15.00, not to exceed \$21,000
- f. Daniel McElroy, **Educational Aide**, at an hourly rate of \$15.00, not to exceed \$21,000. To be paid 100% out of Title I Fund.
- **Renewal Administrative Letters of Hire for the 19-20 School Year**
All are budgeted expenses to be paid from General Funds unless otherwise specified. All benefits applied per Board policy.
 - a. Silvia Kruger, **Principal**, at a salary of \$83,759
 - b. Matthew Cox, **Director of Operations and Network Facilities**, at a salary of \$66,579. To be paid \$59,987 from General Fund and \$5,993 from Food Service.
 - c. Lisa Lovato, **Community Relations and Enrollment Coordinator**, at a salary of \$36,000.
 - d. Donna Bell, **Administrative Assistant**, at a salary of \$39,728.
 - e. Mary Lee, **Building Custodian**, at an hourly rate of \$15.58, not to exceed \$28,000. To be paid 62.5% from General Fund and 37.5% from Food Service.
 - f. Deontay Fowler, **Building Custodian**, at an hourly rate of \$11.75, not to exceed \$12,300.
- **Renewal Shared Staff Letters of Hire for the 19-20 School Year**
All are budgeted expenses to be paid from General Funds unless otherwise specified. All benefits applied per Board policy.
 - a. Brooke King, **Executive Director**, at a salary of \$40,513
 - b. Molly Toussant, **Director of Education**, at a salary of \$33,132
 - c. Sarah Wiersma, **Director of Network Operations**, at a salary of \$25,205
 - d. Amy Cascio, **Project Manager**, hourly rate of \$42.43 not to exceed \$10,609
- g. **HB 21 Verification of Residency Monthly Report for May**
 - Three (3) student addresses were verified using voter registration. All three were validated.
 - There are currently zero (0) flag dispute due to incorrect designation of resident district in EMIS.
- h. **Designation of EMIS Coordinator:** The board authorizes M12 and McDonnell and Associates or any of its subcontractors to perform EMIS services.

Governance Actions

Board Members and Officers

WHEREAS as a Public Charter School in the State of Ohio, the Board of Directors must approve the election and resignation of all Board Members and Board Officers

WHEREAS the following were nominated to serve as officers of The Intergenerational School Board expiring June 30, 2020;

- Mark Saffran- Chair
- Erika Adlaka- Vice Chair
- Molly Wimbiscus- Secretary

IT IS THEREFORE RESOLVED that The Intergenerational School hereby certifies these changes to The Intergenerational School Board.

Finance Actions

IT IS THEREFORE RESOLVED that The Intergenerational School Board has reviewed and approves the following:

a. May Financial



Mark Saffran, Board Chair

Erica Adlaka, Vice Chair

Molly Wimbiscus, Secretary

Robert Nicolay

Lee Trotter



June 25, 2019

BOARD RESOLUTIONS

At the Regular Meeting of the Board of Directors of Lakeshore Intergenerational School on **June 25, 2019** following resolutions were proposed and approved by the board:

WHEREAS the mission of Lakeshore Intergeneration School is to connect, create, and guide a multigenerational community of lifelong learners and spirited citizens as they strive for academic excellence;

Consent Agenda

WHEREAS as a Public Charter School in the State of Ohio, the Board of Directors must review and approve all Minutes, Personnel Actions, Contract Actions, any Out of State travel, Expenses over \$25,000, and transactions between Intergenerational Schools;

IT IS THEREFORE RESOLVED that Lakeshore Intergenerational School Board has reviewed and approves the following:

- a. **May 29, 2019 Minutes**
- b. **New and Renewed Contracts; the Board authorizes Brooke King to enter into agreements, all of which are budgeted for the 19-20 school year, with the following vendors, to be ratified at the next Board meeting**
 - **Preferred Foods (Renewal Contract)**, for the procurement, preparation, and service of student breakfast and lunch as part of the National School Lunch Program. Not to exceed \$127,985 to be paid 100% from General Funds.
 - **FIT Technologies (Renewal Contract)**, for the delivery and service of informational technology services and computer helpdesk. Contract to be held by Intergenerational Cleveland and costs split across the 3 Intergenerational schools. Not to exceed \$19,800 per school. To be paid 100% from general funds.
 - **McDonnell & Associates (Renewal Contract)**, maintaining with the possibly of expanding Data Services and state reporting, eliminating Compliance Services. Not to exceed \$20,000, to be paid from general funds.
 - **Mangen & Associates (Renewal Contract)**, maintaining financial and accounting services and reporting, with the possibility of eliminating some data reporting services (to be assumed by McDonnell & Associates). Not to exceed \$60,000, to be paid from general funds.
 - **O'Neill Insurance (Renewal)**, providing a package policy, umbrella policy, and flood insurance policy, provided by O'Neill with coverage through Markel Insurance. Not to exceed \$7,990.00 per school for the 19/20 SY. To be paid 100% from General Funds. As well as a student accident policy through O'Neill Insurance not to exceed \$650.00 per school for the 19/20 SY and to be paid 100% from General Funds.

- **Cleveland Hearing & Speech, (Renewal Contract)**, for the delivery of language-pathology services for students who have an identified need. Contract will run from 2019-2022. Amounts not to exceed the hourly rates as described in the attached contract. To be paid 100% out of General Funds
- **O-Zone Cleaners (New Contract)**, for nightly cleaning services as well as periodic special cleaning services. Specials services cost is included in monthly billing agreement. Not to exceed \$30,000. To be paid from general funds.
- c. **2019-2020 Family Handbook**
- d. **2019-2020 Staff Handbook**
- e. **2019-2022 Partnership Agreement with the Cleveland Metropolitan School District**
- f. **Personnel Actions**
All Personnel Actions are budgeted for the 19-20 school year and paid 100% from the General Fund unless otherwise specified. All associated benefits will be paid according to Board policy.

Supplemental Contracts for 18-19 School Year

Stipend for assisting Director of Education in the 18-19 Assessment Task Force. To be paid 100% from Title IIA Funds in the 18-19. Budgeted expense. Total stipend not to exceed \$125.00 each.

- **Anne Miano**
- **Abbie King**
- **Ellen Malone-Gibson**
- **Erika Ruedin**

New Contracts for the 19-20 School Year

- **Jennifer Furlong**, Refining Stage Teacher, at a salary of \$38,000

Renewal Administrative Letters of Hire for the 19-20 School Year

- **Rachel Hanni**, Director of Operations & Network Human Resources at a salary of \$67,324
- **Kristin Miracle**, Assistant Principal at a salary of \$60,278
- **Carvida “Lynn” Perry**, Administrative Assistant at a salary of \$27,000
- **Kaitlyn Taranto**, Community Relations and Enrollment Coordinator at a salary of \$39,140

Resignations

- **Jennifer Speight, Title I Teacher**, Effective 5/31/19. Accepted a Faculty position with Bedford Local Schools.

Renewal Shared Network Staff Letters of Hire for the 19-20 School Year

- **Brooke King**, Executive Director at a salary of \$40,513
 - **Molly Toussant**, Director of Education at a salary of \$33,132
 - **Sarah Wiersma**, Director of Network Operations at a salary of \$25,205
 - **Amy Cascio**, Project Manager, hourly rate of \$42.43 not to exceed \$10,609
- g. Open Purchase Orders for the 19-20 SY:** The board authorizes the creation of the following open purchase orders for the 19-20 SY as presented as part of the consent agenda in attached documents.
- h. HB21 Verification of Residency Monthly Report for April**
- Three student addresses were verified using voter registration. All three were validated.
 - There are currently no flag disputes due to incorrect designation of resident district in EMIS.
- i. To be approved as an authorized signer for Lakeshore Intergenerational School.**
- **Shawn Hallowell**, Principal, to enter into contracts and approve purchases not to exceed \$4,999
- j. Designation of EMIS Coordinator:** The board authorizes M12 and McDonnell and Associates or any of its subcontractors to perform EMIS services.

Governance Actions

a. Board Members and Officers

WHEREAS as a Public Charter School in the State of Ohio, and according to Lakeshore Intergenerational School Code of Regulations, the Board of Directors must approve the election of all Board Members and Board Officers

WHEREAS the following were nominated and approved to serve on the Lakeshore Intergenerational School Board with terms that will expire June 30, 2022

- Lynn Carpenter

WHEREAS the following were nominated and approved to serve as officers of Lakeshore Intergenerational School Board with terms that will expiring June 30, 2020;

- Mark Saffran--Chair
- Lynn Carpenter—Vice Chair
- Molly Wimbiscus– Secretary

IT IS THEREFORE RESOLVED that Lakeshore Intergenerational School hereby certifies these changes to The Intergenerational School Board.

Finance Actions

IT IS ALSO THEREFORE RESOLVED that Lakeshore Intergenerational School Board has reviewed and approves the following:


- **May Financials**



Mark Saffran, Board Chair




Lynn Carpenter, Vice Chair



Molly Wimble, Secretary

Stacy Miller



Mark Olson

Jonathan Holody



June 25, 2019

BOARD RESOLUTIONS

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 - **McDonnell & Associates (Renewal Contract)** maintaining with the possibly of expanding Data Services and state reporting, eliminating Compliance Services. Not to exceed \$20,000, to be paid from general funds.
 - **Mangen & Associates (Renewal Contract)**, maintaining financial and accounting services and reporting, with the possibility of eliminating some data reporting services (to be assumed by McDonnell & Associates). Not to exceed \$60,000, to be paid from general funds.
 - **O'Neill Insurance (Renewal Contract)**, providing a package policy, umbrella policy, and flood insurance policy, provided by O'Neill with coverage through Markel Insurance. Not to exceed \$7,990.00 per school for the 19/20 SY. To be paid 100% from General Funds. As well as a student

accident policy through O'Neill Insurance not to exceed \$650.00 per school for the 19/20 SY and to be paid 100% from General Funds.

- **Cleveland Hearing & Speech, (Renewal Contract)**, for the delivery of language-pathology services for students who have an identified need. Contract will run from 2019-2022. Amounts not to exceed the hourly rates as described in the attached contract. To be paid 100% out of General Funds
- **Education Alternatives**, for the alternative placement of a NWIS student to a facility that can better suit their needs for the 19-20 SY. Not to exceed \$80 per day of service in the 19-20 SY. Budgeted expense to be paid 100% from General Funds.

c. **2019-2020 Family Handbook**

d. **2019-2020 Staff Handbook**

e. **Personnel Actions**

All Personnel Actions are budgeted for the 19-20 school year and paid 100% from the General Fund unless otherwise specified. All associated benefits will be paid according to Board policy.

Supplemental Contracts for 18-19 School Year

Stipend for assisting Director of Education in the 18-19 Assessment Task Force. To be paid 100% from Title IIA Funds in the 18-19. Budgeted expense. Total stipend not to exceed \$125.00 each.

- **Katie Bojko,**
- **Jameson Lowery**
- **Nancy Szilagyi**

Amendment to 18-19 Letter of Hire

- **Shawn Hallowell**, Assistant Principal, to be paid out for 10 days of un-used vacation, per Board policy, due to resignation from NWIS. Total amount not to exceed \$2,599.10. To be paid 100% From General Fund in 18-19 SY. This is not a budgeted expense.

Supplemental Contracts for the 19-20 School Year

All Supplemental Contracts are paid 100% from Title IIA funds and are budgeted in 2019-20.

- **Lori Jubell**, Primary Cluster Co-Director, at an annual stipend of \$2,250.00
- **Jameson Lowery**, Primary Cluster Co-Director, at an annual stipend of \$2,250.00
- **Emma Monaghan**, Developing Cluster Director, at an annual stipend of \$4,500.00
- **Karol Goodman**, Applying Stage Cluster Director, at an annual stipend of \$4,500.00.

New Letter of Hire for the 19-20 School Year

- **Nancy Szilagyi**, Assistant Principal, at a salary of \$61,000 for the 19-20 school year.

Renewal Administrative Letters of Hire for the 19-20 School Year

- **Virgen “Lee” Rodriguez**, Administrative Assistant, at a salary of \$32,924.00 for the 19-20 school year.
- **Molly Mizisin**, Community Relations and IG/Enrollment Coordinator, at a salary of \$38,723.00 for the 19-20 school year.
- **April Maimone**, Principal at a salary of \$77,250 for the 19-20 school year.
- **Andres Perez-Charneco**, Director of Operations and Technology at a salary of \$68,433 for the 19-20 school year.

Renewal Shared Staff Letters of Hire for the 19-20 School Year

- **Brooke King**, Executive Director at a salary of \$40,513 for the 19-20 school year.
- **Molly Toussant**, Director of Education at a salary of \$33,132 for the 19-20 school year.
- **Sarah Wiersma**, Director of Network Operations at a salary of \$25,205 for the 19-20 school year.
- **Amy Cascio**, Project Manager, hourly rate of \$42.43 not to exceed \$10,609

Resignations for the 19-20 School Year

- **Stephanie Labovitz**, Junior Cluster Teacher, is resigning and not returning for the 19-20 SY. Mrs. Labovitz has accepted an intervention specialist position with The Intergenerational School.
 - **Nancy Szilagyi**, Primary Cluster Teacher/Primary Cluster Co-Director, is resigning from this position but returning to NWIS as Assistant Principal for the 19-20 SY.
- f. **Open Purchase Orders for the 19-20 SY:** The board authorizes the creation of the following open purchase orders for the 19-20 SY as presented as part of the consent agenda in attached documents. These are budgeted expenses.
- g. **HB 21 Verification of Residency Monthly Report for June**
- Three (3) student addresses were verified using voter registration. All three were validated.
 - There are currently zero 0 flags due to incorrect designation of resident district in EMIS.
- h. **Designation of EMIS Coordinator:** The board authorizes M12 and McDonnell and Associates or any of its subcontractors to perform EMIS services.

Governance Action

a. Board Members and Officers

WHEREAS as a Public Charter School in the State of Ohio, the Board of Directors must approve the election and resignation of all Board Members and Board Officers

WHEREAS the following were nominated to serve as officers of Near West Intergenerational School Board expiring June 30, 2020;

- Mark Saffran- Chair
- Sarah Trimble- Vice Chair
- Molly Wimbiscus- Secretary

IT IS THEREFORE RESOLVED that Near West Intergenerational School hereby certifies these changes to Near West Intergenerational School Board

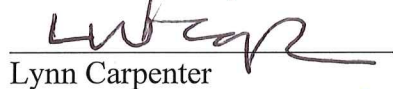
Finance Actions

IT IS ALSO THEREFORE RESOLVED that Near West Intergenerational School Board has reviewed and approves the following:

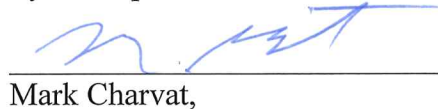
a. May Financials



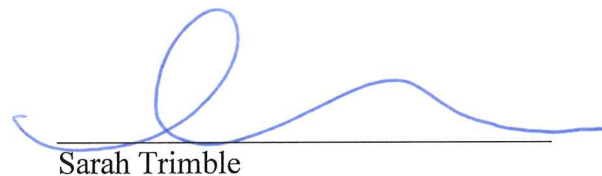
Mark Saffran, Board Chair



Lynn Carpenter



Mark Charvat,



Sarah Trimble



Molly Wimbiscus