

Intergenerational Schools
Board of Directors Regular Meeting
Held Jointly with TIS, LIS & NWIS
Wednesday, October 30, 2019
Near West Intergenerational School



THE
Intergenerational
SCHOOLS
A COMMUNITY OF LIFELONG LEARNERS

Board Attendance:	NWIS	TIS	LIS
Mark Saffran	Present	Present	Present
Erika Adlakha		Absent	
Lynn Carpenter	Present		Present
Mark Charvat	Present		
Jonathan Holody			Present
Stacy Miller			Absent
Bob Nicolay		Absent	
Mark Olson			Present
Sarah Trimble	Present		
Lee Trotter		Present	
Molly Wimbiscus	Present	Present	Present
	5/5	3/5	5/6

Staff:	Organization
Brooke King	Executive Director, IGS
Molly Toussant	Director of Education, IGS
Sarah Alonso	Director of Network Operations, IGS
Andres Perez-Charneco	Director of Operations, NWIS
April Maimone	Principal, NWIS
Nancy Szilagyi	Assistant, Principal, NWIS
Guests:	Organization
Dr. Jeff Jaroscak	ESCLEW, TIS Sponsor
Matt Rado	CMSD, NWIS Sponsor
Maureen Businger	ODE, LIS Sponsor
Doug Mangen	Treasurer
Nichole Collins	Advancement Director, IGCle
Kelly Lytle	IGCle Board Member

Meeting was officially called to order at 6:00pm by Mark Saffran, Board Chair.

1. Public Comment

- a. Matheo Harrill, a Near West Refining Stage student presented to the board why he feels the current school lunch contract should be reconsidered. He gave an eloquent presentation and suggested ways the school might incorporate healthier fresh foods into student meals. Ms. King suggest that he be part of the committee to determine our next food vendor as we bid that contract for next year.

2. Consent Agenda (all requiring action)

Mark Saffran

- a. September 25, 2019 Board Minutes
- b. TIS ONLY Annual Renewal Policy Renewal;
 - i. Academic Prevention & Intervention
 - ii. Career Advising Policy
 - iii. Attendance & Truancy
 - iv. Admission & Residency
- c. TIS/NWIS/LIS Policy Renewal
 - i. Missing and Absent Child Policy
- d. LIS ONLY Comprehensive Plan Approval for Sponsor
- e. HB21 Verification
- f. TIS/NWIS/LIS Authorized Signer addition of Assistant Principals
- g. NWIS/LIS Personnel Action
- h. Disband Legal Representation Task Force

i. **Final 18-19 Annual Report**

Motion to approve Consent Agenda items:

LIS: Motion by Mark Olson; Seconded by Lynn Carpenter **Motion passes unanimously**

TIS: Motion by Lee Trotter; Seconded by Molly Wimbiscus **Motion passes unanimously**

NWIS: Motion by Mark Charvat; Seconded by Lynn Carpenter **Motion passes unanimously**

3. **Governance**

Sarah Trimble

- a. Ms. Trimble reported that the governance advisory council has worked with Amy Casico, the IGs project manager along with our legal counsel to create one set of by-laws for all three of the schools while also aligning them with the IGCle by-laws.

Motion to approve Uniform Amended and Restated By-Laws for all schools

LIS: Motion by Mark Olson; Seconded by Jonathan Holody **Motion passes unanimously**

TIS: Motion by Lee Trotter; Seconded by Molly Wimbiscus **Motion passes unanimously**

NWIS: Motion by Mark Charvat; Seconded by Molly Wimbiscus **Motion passes unanimously**

- b. Ms. Trimble explained to the board the governance advisory council has created the Advisory Council Charges for the 2019/2020 school year. Revisions take into account best practice and the findings from the BVU Board evaluation process. As well going forward the councils are now joint councils that include the members from the IGCle board.

Motion to approve Advisory Council Charges

LIS: Motion by Mark Olson; Seconded by Molly Wimbiscus **Motion passes unanimously**

TIS: Motion by Lee Trotter; Seconded by Molly Wimbiscus **Motion passes unanimously**

NWIS: Motion by Molly Wimbiscus; Seconded by Mark Charvat **Motion passes unanimously**

- c. Ms. Trimble explained the proposed action to have all Board members serve on all 3 Boards, with the exception of the Friends Board representatives (1 on each School Board) who would only serve on that School's Board. Boards would grow to 9 members each (requiring 5 members for a quorum). This would eliminate some Executive Committee issues since currently three School Board members on the Executive Committee constitute a quorum for the full Board of five. Proposal was vetted by our attorney. His concern was the Friends representatives being able to represent only one school, resulting in this change from the original proposal of all members on all Boards.

Mr. Olson asked which members will sit on all school boards and which members will only sit on one. Ms. King explained that this will be decided at the next meeting, depending on who will serve as the Friends representatives.

Dr. Wimbiscus also asked some questions about the vetting process and commented that the Governance Advisory Council and full Boards have had several discussions around how to best govern for the benefit of the students and schools. She emphasized the fiduciary responsibilities members will have for each school Board.

Motion to approve Recommendation for Board Composition, Members serving on all 3 boards

LIS: Motion by Jonathan Holody; Seconded by Mark Olson **Motion passes unanimously**

TIS: Motion by Lee Trotter; Seconded by Molly Wimbiscus **Motion passes unanimously**

NWIS: Motion by Lynn Carpenter; Seconded by Molly Wimbiscus **Motion passes unanimously**

- d. Ms. Trimble introduced Tiffany Brazelton and nominated her to the TIS-East school board. She will be replacing Lisa Lovato, parent representative, who resigned last school year.

Motion to approve the nomination of Tiffany Brazelton to The Intergenerational School Board

TIS: Motion by Lee Trotter; Seconded by Molly Wimbiscus **Motion passes unanimously**

- e. Ms. Trimble announced the newest board members of the IGCle board and explained that according to the IGCle by-laws, the school boards must approve any new members

Motion to approve Nomination of at-large Board Members to the IGCle Board (Eric McGarvey, Kelly Lytle, & Steve Kachur)

LIS: Motion by Jonathan Holody; Seconded by Mark Olson **Motion passes unanimously**

TIS: Motion by Lee Trotter; Seconded by Molly Wimbiscus **Motion passes unanimously**

NWIS: Motion by Mark Charvat; Seconded by Molly Wimbiscus **Motion passes unanimously**

- f. Ms. Trimble let the board members know that Mark Saffran has submitted his resignation as Board Chair of the Intergenerational Schools effective April of 2020. The governance advisory Council will be accepting nominations for the position through November.

4. Finance

Doug Mangen

- a. Mr. Mangen reviewed the Schools' Five Year Forecast and September financials for the schools and IGCle with the boards. He briefed the board on the new appropriations from the state. Due to these new appropriations going forward there may be some school funding discrepancies across the schools, especially since NWIS will be receiving the High Quality Community School funds the other two schools did not receive.

Motion to approve September Financials

LIS: Motion by Mark Olson; Seconded by Jonathan Holody **Motion passes unanimously**

TIS: Motion by Lee Trotter; Seconded by Molly Wimbiscus **Motion passes unanimously**

NWIS: Motion by Mark Charvat; Seconded by Molly Wimbiscus **Motion passes unanimously**

Motion to approve Five Year Forecast

LIS: Motion by Mark Olson; Seconded by Jonathan Holody **Motion passes unanimously**

TIS: Motion by Molly Wimbiscus; Seconded by Lee Trotter **Motion passes unanimously**

NWIS: Motion by Mark Charvat; Seconded by Molly Wimbiscus **Motion passes unanimously**

5. Executive Director Report

Brooke King

- a. Ms. King reported to the board the over the next few weeks there will be a review of the IGCle Agreement with the schools. Ms. King stated that she will review the agreement with the Executive Committee and Mark Charvat as Board Chair of Friends of Intergenerational Schools, and then it will be taken to the school boards to review.
- b. Ms. King will be putting together a TIS lease/loan task force so a plan can be created as to how to move forward with the TIS building plan post new market tax credit period with Friends of Breakthrough and Cleveland Neighborhood Progress.

- c. Ms. King explained to the board that the staff benefits quote for 2020 had another significant increase. Ms. Hanni and Ms. Cascio have been shopping around to various brokers to see if we can receive a lower rate. We are still on track to have open enrollment begin December 1.
- d. Ms. King included a brochure in the board packet for a consultant who specialized in racial equity and inclusion training. Ms. King is working with the consultant to craft a proposal for the Boards. All school teachers and staff will receive training from the Diversity Center on January 6th, and ALL BOARD MEMBERS ARE WELCOME TO ATTEND.
- e. Ms. King will be entering into an agreement with Ulmer & Berne, specifically Inajo Chappelle Davis, education attorney. Ms. Davis and her associates will serve as additional resources for legal assistance.
- f. Ms. King passed out a data dashboard that reviewed several important school metrics. She requested that the board members take time each month to review the data dashboard to stay up to date as to how the schools are doing in various areas.
There was much discussion within the group on Value Add and how that is measured for the schools. A few board members questioned how TIS and LIS could improve their Value Add scores and qualify for the High Quality Community School funding.
There was also discussion on diversity within each school and how this relates to enrollment and two of the three schools not reaching the 80% Cleveland resident enrollment rate required to apply to Say Yes to Cleveland, and eventually required to remain partners with CMSD.
Dr. Wimbiscus and Mr. Holody volunteered to reach out to their peer Board members at other charters that may not reach the 80%, and eventually go to a CMSD board meeting to speak about the adverse affects of the 80% criteria on both Cleveland and non-Cleveland residents.

6. Partner Message

Jaroscak/Rado/Businger

- a. Mr. Rado (CMSD) passed out the monthly newsletter to each board member. NWIS did well at their last visit. Fall Assurances have been scheduled for December. He also briefly went over CMSD strategic plan.
- b. Dr. Jaroscak (ESCLEW) stated that there have been two site visits since the board met last. He conducted an audit of the SpEd files and Educational plan as well as observations in classrooms and recent PD. Everything went well. He passed out the monthly newsletter. Dr. Jaroscak stated the monthly financial call between ESCLEW and the treasurer occurred and that the report should have been emailed out to everyone.
- c. Ms. Businger (ODE) reported that there have been many changes to the federal funding reporting system and that it should now be somewhat easier to navigate.

Meeting adjourned at 7:51 pm

Next Regular Board Meeting Scheduled
Tuesday, November 19 2019
 Lakeshore Intergenerational School at 6pm.

Minutes prepared by Sarah Alonso, Director of Network Operations:



Signed by Molly Wimbiscus, Secretary:

